



ECOLOGY AND THE ENVIRONMENT TUTOR

PART-TIME CONTRACT POSITION

September 2026

Role Overview

ECO-UNESCO is seeking an enthusiastic and experienced part-time Facilitator to deliver our Quality and Qualifications Ireland (QQI)-Accredited **Ecology & Environment** course (Level 6). The course will run from **10 September to 12 November**, with classes taking place every **Thursday evening from 5:30 pm–8:00 pm** and every **Saturday from 9:30 am–4:30 pm**. The successful candidate will support and engage learners through interactive and high-quality tuition throughout the course.

This role is an independent contractor position, offered on a part-time, flexible-hours basis under a contract for service. Work will depend on the ongoing training needs of ECO-UNESCO's education and training courses.

The facilitator will report directly to the Education and Training Coordinator and will be primarily responsible for the delivery and facilitation of ECO-UNESCO's QQI-accredited environmental education and sustainability courses.

Key Responsibilities

The role will include, but is not limited to:

- Delivery and facilitation of ECO-UNESCO QQI courses (Minor Awards at Levels 3, 4, 5 & 6) to young learners and/or adult learners
- Supporting learners to achieve learning outcomes in line with QQI standards
- Preparation and adaptation of training materials, lesson plans, and resources
- Creating an inclusive, participatory, and learner-centred learning environment
- Delivery of workshops, modules, and related training events as required (including outreach or partner venues where applicable)
- Ensuring all programmes are delivered in line with ECO-UNESCO quality assurance procedures
- Completion of learner assessments, feedback forms, and associated administrative requirements in a timely manner
- Maintaining accurate learner records and supporting programme reporting requirements
- Adhering to all health, safety, safeguarding, and organisational policies
- Collaborating with staff, co-facilitators, and external partners as required
- Supporting the supervision or mentoring of interns or assistant facilitators where relevant

- Safely managing and returning all training materials and equipment
- Undertaking other reasonable duties as directed by the Education and Training department

Terms and Conditions

Note: This summary is for information purposes only and does not form part of a contractual agreement.

- This is a freelance, part-time role with flexible hours. Delivery may include daytime, evening, or occasional weekend sessions depending on programme requirements.
- Fees will be paid on a per-session or daily rate basis, depending on delivery format and duration.
- Access to reliable transport may be required for off-site delivery.
- This position will be subject to Garda Vetting, and other background clearance checks where required.

Application Process

Interested applicants should submit a CV and cover letter outlining how their skills, experience, and qualifications meet the requirements of the role.

Applications should be emailed to: [\[recruitment@ecounesco.ie\]](mailto:recruitment@ecounesco.ie)

Shortlisting will be based on the information provided in the CV and cover letter. Candidates selected for interview will be assessed on qualifications, experience, and competencies relevant to QQI facilitation and environmental education.

Essential Criteria

- A relevant third-level qualification in environmental science, sustainability, youth work, education, training, or a related field
- Minimum 2 years' experience in training, or facilitation
- A recognised training qualification (minimum Level 6 on the NFQ or equivalent)
- Experience delivering QQI-accredited or equivalent training programmes (or strong willingness and readiness to work within QQI frameworks)
- Strong understanding of environmental issues and sustainability
- Excellent facilitation and group management skills, particularly with young learners
- Strong communication skills (written and verbal)
- Familiarity with QQI standards, assessment processes, and learner-centred methodologies
- Strong organisational skills and attention to detail
- Proficiency in digital tools including Microsoft Word, PowerPoint, and Excel
- Professional, flexible, and reliable approach to work

Desirable Criteria

- Experience working with diverse learner groups, including learners with additional support needs and learners for whom English is an additional language.
- Experience developing accredited course content or assessment materials
- Experience in providing formative and summative feedback to learners